



# BILL BIAS • Athens County Treasurer

15 South Court St. Rm 334 • Athens, OH 45701

Phone 740-592-3231 • Fax 740-592-3286

Office Hrs 8:am-4:pm

## Prepayment Plan Agreement

The taxpayer hereby requests the Athens County Treasurer to accept prepayments towards his estimated real estate property taxes, next due after the date of signing this agreement, and that prepayment will be retained in an escrow account until the next current tax collection is open and all prepayments can be applied toward the payment of real estate property taxes then due.

The taxpayer understands that prepayments made must be equal to or exceed the full amount of taxes due for that installment or the monies will remain in the escrow account until after the close of the collection. The taxpayer also understands that if full payment has not been received, the taxes cannot be paid and the penalties will be applied on the basis of the tax installment then due.

The taxpayer authorizes the Athens County Treasurer to act as his agent for the purpose of receiving his tax bill(s), and applying prepayment to the real estate taxes then due.

The Treasurer agrees to retain all prepayments in an escrow account, receive and pay the bill(s) and keep a record of the account showing all prepayment, tax payments, and the balance in the escrow account. The Treasurer also agrees to furnish a tax bill, and a statement of the balance due at least 20 days prior to the closing date of the collection then in process.

Monies received as prepayments in the escrow account will not be released for other than the payment of taxes, except for the reasons pertaining to transfer of ownership, death of taxpayer, or as required by law. Excess remaining in an escrow account after payment of real estate taxes will (1) remain and be applied toward future taxes, or (2) be returned to the taxpayer upon application to the County Treasurer. The application for return of excess escrow funds will automatically terminate the existing agreement.

For the purpose of this agreement, the County Auditor's Conveyance of Real Property Transfer Record shall control in matters of ownership and transfer. In the event of death, a death certificate shall be required. In all other matters, Section 321.45 of the Ohio Revised Code shall apply.

### Personal Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ (Home)  
\_\_\_\_\_ (Cell)  
\_\_\_\_\_ (Work)

Additional Information:

\_\_\_\_\_  
\_\_\_\_\_

### Escrow Information:

(1) Please check the plan of your choice:

- Traditional Escrow
- ACH Monthly Escrow 1st
- ACH Monthly Escrow 15th

(2) Please list all **Parcel ID Numbers** to be included in the plan.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Taxpayer

Date